Trucking Near-Miss Report & Follow-Up

Event details

Date / time / location

Reporter / contact / unit

What happened? Describe the sequence and what prevented harm.

Conditions involved: visibility, space, equipment, workload, instructions

Immediate response and evidence

Action taken / person notified

Photo, video, or witness reference

Follow-up actions

Change needed	Owner	Due / completed

Effectiveness check: how will we know the change worked?

Review and closeout

Reviewer / date / next review

Preserve relevant evidence through the company's normal process. Share the learning without unnecessary personal information. Reporting a near miss does not replace required accident, injury, or hazard reporting.

OSHA: Incident investigation